

SCHOOL PROFILE

School Name:	Grade Levels:
Bonillas Traditional Elementary	K-5
Number of Students:	Number of Classroom Teachers:
372	19
Additional Classified Staff (TAs, Paraprofessionals, monitors):	Total Number of classroom spaces at your site:
14	23
Additional Certified Staff: 5	

RE-ENTRY PLAN SAFETY/OPERATIONAL LOGISITICS

Utilizing the guidance document as an outline, your team will create a re-entry plan that encompasses an student's day on each school campus to uphold safety guidelines and mitigate virus spread for all students, parents, teachers and the community.

Arrival and Breakfast Procedure for Hybrid/Online Model

- **Campus Arrival:** Parents utilize south side bay to drop students off. Monitors will be present to escort students to the building. Parents can also utilize the North East back parking lot to drop students off. All parents must remain in their cars.
- **Breakfast:** students enter using north building doors. Students proceed to the cafeteria and wait outside cafeteria using social distancing. Students enter cafeteria, pick up food and find an open space with a pre-marked green dot. Extra tables have been brought in to maintain social distancing. Monitors and custodians will assist students in finding a seat. Once a student is finished, they will raise their hand, dispose of trash and monitor/custodian will clean the space. Student will then proceed outside or to designated area.
- **Kindergarten Students:** New students and families will line up at the south basketball court. There Bonillas staff members will escort students to their classrooms. Posts will have teacher names.
- **Start of day:** At 8:15am, students will begin entering teacher classrooms and begin independent work. Instructional day begins at 8:30am.

- **Late students:** Parent will ring doorbell and identify student. Student will proceed into the building. Front office will sign the student in.

Classroom Environment

Furniture:

- All excess furniture, couches and cloth materials are removed. If possible, desks have been utilized. Teachers will ensure that when students are in the classroom, they are socially distance to the best of their ability.
- Furniture will be separated as best as possible

Materials:

- All extra materials (math manipulatives, blocks, etc.) have been boxed and stored in the basement or in classroom.
- Each student has a clear pencil box for needed materials
- Each student has a clear sealable plastic bag for notebooks and workbooks
- Non-essential technology has been stored (desk top computers)
- There will be no paper exchange between students to teacher

Procedures:

- Teacher developed procedure for washing hands and time allotted in classroom schedule.
- Distribution plan for laptops will be developed by each classroom teacher.
- Students will re-wash hands after returning from the restroom

Transitions

Hallways:

- Students will be trained to use 'airplane' arms to ensure distancing. One student will hold open door to decrease constant touching of multiple students.
- Staff will emphasize for students to use back side or elbows to open doors
- Classes will stay on one side of the hallway. If a class notices another approaching, they will wait to let them pass.

Doors:

- When safe and possible, doors will be propped open or a 'pool noodle' will be placed on the door to allow students to use their elbows to open doors.

Misc.

- After any transition, students will wash their hands when they have reached their destination

Recess/ Healthy Play Requirements

Recess:

- Grade levels will use their sectioned area. Primary will utilize the south side of the campus. Intermediate will utilize the north side of the campus.
- All play structures will be closed
- Students and staff are encouraged to walk laps and play non-touch games
- Students will wash hands when returning to the classroom.
- Teachers will follow hallway procedures when entering and exiting the building
- Students will be encouraged to bring a water bottle from home. Each class will have a designated area to store bottles.

Dismissal Process / Requirements with lunch service

Dismissal from classroom to lunch:

- Classrooms will dismiss by location and additional bells have been programmed.
- Class will pick up their lunch from the cafeteria hallway.
- Students will exit through middle doors and wait in yard for entire class.
- Once class has lunch, students will head outside to pre-determined area.
 - **A Bell: 11:34am**
 - Use South Café Hallway Doors
 - **Classrooms: 14, 16, 17, 18, 19**
 - **B Bell: 11:37 pm**
 - Use North Café Hallway Doors
 - **Classrooms: 12, 13, 20, 21**

- **C Bell: 11:40pm**
 - Use South Café Hallway Doors
 - **Classrooms: 1,2,3**
- **D Bell: 11:43pm:**
 - Use North Café Hallway Doors
 - **Classrooms: 4,5,6,7,8,9**

Bus Students:

- Will remain seated along fence on the west side of the property. During weather days, they will remain in room 15.

Parent Pick Up:

- **Kinder – 1st Grade**
 - Wait on south side of campus.
 - Parents will use pull up bay and remain in cars off of 17th street.
 - All cars will have a student label for their windows
- **3rd – 5th Grade**
 - Students will wait on the North end of the property
 - Parents will utilize the back ‘turn around’ parking lot
 - If the student has a younger sibling in grades kinder-2nd, that family will pick their students up on the south side of the campus utilizing the bay off of 17th street.

Afterschool Care:

- Students will proceed to the MPR and follow KidCo procedures