

# Bonillas Parent Teacher Committee

**Minutes 2022-2023**

Meeting Date: 10-4-22

Meeting Location: Bonillas ZOOM and in Library

Members present	Sarah Boring Frankie Schiavone MJ Ruiz Kaye Wingfield Audiella Bierle's Parents Stephanie Hill Melanie Derksen Mischa Williams Jessica Dannelly Brian Rose Joyce Rose Davon Sainz
Members absent	

I. Called to order at 5:38 p.m. by Sarah Boring

II. Approval of April minutes

DISCUSSION NOTES	
CONCLUSIONS	
ACTION ITEMS	
No action taken. April minutes were not presented.	

Approval of September minutes:

DISCUSSION NOTES	
CONCLUSIONS	
ACTION ITEMS	
Kaye Wingfield motioned to approve minutes. Melanie Derksen second motion. All those in favor was unanimous. All those opposed was none.	

III. Call to the audience

DISCUSSION NOTES	None.
CONCLUSIONS	
ACTION ITEMS	

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IV. Reports

<b>REPORTS TO REVIEW</b>	Principal Report
<b>DISCUSSION</b>	Nothing new to report.
<b>CONCLUSIONS</b>	
<b>REPORTS TO REVIEW</b>	Finance Report
<b>DISCUSSION</b>	Information is not available at this time. Ms. Boring's laptop broke. She will purchase a new one and will provide financial statements at our next meeting.
<b>CONCLUSIONS</b>	
<b>REPORTS TO REVIEW</b>	Student Council Report
<b>DISCUSSION</b>	Nothing new to report.
<b>CONCLUSIONS</b>	

V. Action Items

<b>ITEM TITLE</b>	Treasurer Position
<b>DISCUSSION NOTES</b>	
<b>RESOLUTION</b>	
Open until filled.	

<b>ITEM TITLE</b>	Ms. Jenny Stern, Speech Specialist, Fun Friday
<b>DISCUSSION NOTES</b>	<p>From our last meeting, Ms. Stern requested \$500 for cooking. Mr. Schiavone is presenting on her behalf. Mrs. Stern works with our students in our exceptional education students. They have Fun Friday with cooking or art classes. Last year, she got a grant that covered the costs, but this year she did not get the grant. This money will be able to help students engage with life skills and support their growth like cooking or steps/directives/procedures.</p> <p>Ms. Boring expressed concern about covering the entire amount at this time as the Fall Carnival is taking up a large portion of PTC funding. She wants to support Ms. Stern but does not want overextend PTC funding and instead proposed \$250.</p>

	<p>Ms. Derksen also expressed concerns that she often buys materials and then seeks reimbursement and if \$250 will cover the costs.</p> <p>Ms. Wilson commented that the events very positive and likes the idea to offer her some money if we can't do the full amount at this time.</p> <p>Ms. Williams wants to know if it would be possible to do \$250 now and then \$250 later.</p> <p>Mr. Schiavone is aware of the PTC cash flow and agrees that \$250 is a good compromise.</p> <p>Mr. Schiavone will contact Ms. Stern to let her know of PTC's decision.</p>
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**RESOLUTION**

Melanie Derksen motioned for Ms. Stern to receive up to \$250 for her project.  
Stephanie Hill seconded the motion.  
All those in favor was unanimous.  
All those opposed was none.

VII. Discussion / Information Items

ITEM TITLE	Fall Carnival, October 28
<b>DISCUSSION NOTES</b>	<p>Event is 6- 8:30 p.m. The last 30 mins. is for clean-up.</p> <p>Mr. Schiavone is working on a work-flow diagram of the carnival involving food stands, hotdog stand, ticket book, arcade, etc.</p> <p>Ms. Williams suggested having pre-ticket sales one week prior to the festival. PTC will set up a primary and intermediate ticket table for \$20 ticket bundles and only parents can purchase at this time.</p> <p>Cash ONLY events include:  Hotdog bundle that includes chips, hotdog and a drink  Claw machines</p> <p>Ticket events include:  Arcade Land in the MPR = flat rate of 8 tickets  Cake Walk = TBA  Nachos = 6 tickets  Popcorn = 3 tickets  Dunk Tank = 5 tickets  All other carnival games (fish bowl, duck pond, planko, ring toss, bean bag toss, coke bottle toss = 1 ticket</p> <p>Free events include:  Kiddie/toddler rides</p>

1 ticket = 25 cents

4 tickets = \$1.00

At each carnival game, students will win a small prize. These prizes were purchased by PTC from Oriental Trading. Each claw machine is also guaranteed a win if students play them.

Ms. Wilson is helping to gather volunteers for the carnival via Facebook. Thus far Ms. Rose, Ms. Wilson, and another parent have already signed up.

Parent volunteers are needed to help monitor events and activities. Mr. Schiavone will work on which stations they will be at for 30 min. increments. These parent volunteers are not required to go through TUSD HR since the carnival is afterhours and not during instructional hours. Staff will also be asked to volunteer to monitor activities like nachos, popcorn, hotdog, arcade land, and ticket booth. We will also create a clean-up crew from volunteers and staff.

Each grade level will be assigned a carnival game.

Ms. Hill suggested that student council members and student council parents can help at the event as well. Ms. Carillo and Rincon High School students will not be able to volunteer at this time because our carnival is during their game.

Donations Needed:

K-2 will ask for parent volunteers and cake like items (store made only, cake, pastries, cookies, oreos, etc.)

3-5 will ask for parent volunteers and big bags of candy for the Trunk N Treat.

MVP Rentals or Mr. Vincent from last week provide the following quotes:

4 bags of nacho cheese \$55 (feeds about 80 boat containers)

50 bags Lays chips \$22

50 bags of BBQ chips \$22

2 pack of mission chips for nachos is \$10

100 oz jar of jalapenos is \$8

Popcorn and 1000 bags is \$50

80 hotdogs is \$65

60 buns is about \$23

Mr. Vincent is asking PTC to have an estimate of what we are purchasing from him by the end of next week.

There was discussion about how much food to buy with the understanding that we can freeze the hotdogs if there are leftovers, use leftover chips/cheese or popcorn at the November Movie Night.

Pre-ticket sales will also help with upfront costs. Mr. Schiavone will include pre-ticket sales in his advertisement flyers/emails to families.

PTC is also considering having any volunteers will receive a free hotdog.

	<p>We will purchase 560 hotdogs or 7 boxes and order nachos for roughly 160 people. Estimated food costs for the carnival is \$1,124. The cost of the arcade and carnival games is about \$1,585.</p> <p>Possible rate of return is if 300 people attend and each spend \$10 on tickets, that's roughly \$3,000 which will cover our basic expenses.</p> <p>Ms. Hill will help provide small brown bags for the Trunk N Treat. Mr. Schiavone will provide small sandwich bags as well.</p> <p>Students will decorate small white paper bags. Mr. Schiavone has purchased roughly 150 LED tea lights. Classroom doors in the courtyard can also be decorate. K-2 are asked to help decorate doors or work with partner/teacher.</p> <p>Dunk Tank needs staff volunteers to rotate. Mr. Schiavone and Ms. Hill are only ones signed up right now.</p> <p>Mr. Schiavone will continue working on logistics, parent volunteers including schedule and stations, and start to prepare advertisements and flyers.</p> <p>The Fall Carnival has also been put on our Facebook as well as on TUSD's facebook.</p>
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<b>RESOLUTION</b>	

<b>ITEM TITLE</b>	Next PTC Meeting will be in November
<b>DISCUSSION NOTES</b>	
<b>RESOLUTION</b>	

Submit items for next meeting agenda.

The meeting was adjourned at 6:34 p.m. by Sarah Boring.