



BONILLAS

Traditional Elementary Magnet School

4757 E. Winsett St, Tucson, AZ 85711
Phone: 520-232-6600



1. School Council

a. Goal: To promote the school's vision and mission through shared decision-making and collaborative discussions.

b. Definition of the School Council

i. The School Council is a representative body of people who are elected from the Bonillas Traditional Elementary Magnet School. The School Council is the primary governing body of Bonillas Traditional Elementary Magnet School.

c. Membership

i. The School Council will be composed of the following members:

1. Principal
2. Classified Representative
3. Parents
4. PTC President
5. Teachers
6. Community Member
7. Student Body President

2. Procedures for Electing the School Council Members:

- a. School Council vacancies will be communicated to all voting members at each meeting with a constant agenda item to elect new members.
- b. Facilitator will be elected by the beginning of each calendar year by their bargaining unit peers.

3. Terms of Office



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- a. The principal and current PTC President will be permanent members of the School Council.
 - b. All other members will be elected for a 2-year term minimum. If needed, members can serve additional terms if there are no other alternatives for their represented group.
 - c. Attendance:
 - i. Non-Member Attendance
 1. Non-voting members may attend any School Council meeting and express concerns as recognized by the Chair during the call to the audience.
 - ii. Member Attendance
 1. Regular member attendance or notification of absence to facilitator is required. Non-attendance for two consecutive meetings may imply an inability to serve. The School Council Facilitator shall approach said constituency group to determine the member's intent to serve. If absences continue, the School Council will determine actions to be taken to and including replacement of the representative.
 2. If unable to attend a School Council meeting, the Facilitator shall select another council member to act as Facilitator on their behalf prior to their absence. This person shall not vote on behalf of the Facilitator.
 3. For the purposes of business being conducted by Bonillas, a quorum shall be defined as 2/3rds of the council members.
 4. Proxy voting is allowed and counts towards a quorum. Proxies will be accepted in writing (as a handwritten note, a typed note or by email)



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submitted in time for the Facilitator to acknowledge receipt in advance of meeting.

iii. Presenters

1. If called upon, additional persons may present to the school council regarding committees led or designated school related activities and responsibilities.

4. DUTIES OF THE SCHOOL COUNCIL

- i. Determine how the duties of the committee will be shared among the members of the School Council (i.e., taking minutes, Chair, etc.).
- ii. Regularly report Tax Credit spendings and balance to school community and district.
- iii. Vote to approve and deny spending of tax credit dollars for spending on student activities.

5. MEETINGS OF THE SCHOOL COUNCIL

- a. The School Council meetings will be held no less than once quarterly. Special meetings may be called as necessary. Meeting days, times, and places will be determined by the consensus of the School Council members.
- b. The Bonillas Site Council will be notified of regular meetings through parent and staff bulletins.
- c. Notifications of special meetings will be made when necessary.

6. AGENDA FOR SCHOOL COUNCIL MEETINGS

- a. The School Council will determine the agenda for meetings, to include: the duties of the School Council as listed; attendance, review of minutes, non-members' comments,



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announcements, and other issues deemed necessary by the School Council. To be added to the agenda, committees, sub committees, individuals, etc., need to contact, in writing the facilitator or principal one week prior to meetings.

7. CONSENSUS

a. Definition of Consensus

- i. Consensus occurs when a group reaches a conclusion, which has blended the best ideas into a decision that everyone in the group can support.

b. Operation of Consensus

- i. If consensus is met, the issue passes.
- ii. If consensus is not met, the issue will be referred back to the originating subcommittee for revisions and/or reconsideration.
- iii. If an individual continues to “block” the consensus, she/he may choose to step aside and allow the issue to go forward, or she/he may continue to “block” the consensus and the issue will not pass.

c. Use of Consensus

- i. All committees, the School Council, Standing Committees, and Ad Hoc Committees will reach decisions by consensus.

d. Majority Vote

- i. Upon consensus of the School Council, an issue may be forwarded to the entire Bonillas Site Council or any constituent body of the Bonillas Site Council, as appropriate, for a vote by written secret ballot. Issues will be passed by a majority affirmative vote of the ballots cast.
- ii. Two School Council members will count written ballots.



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1. CONSTITUTION AND BYLAWS: PROCEDURES FOR ACTION

- a. Ratification To take effect, this document must be ratified by a two-thirds vote of the ballots cast by the Bonillas Site Council.
- b. Amendments
 - i. Any member of the Bonillas Site Council can propose an amendment to the Bonillas Site Council Constitution.
Rationale for the proposed amendment will be presented to the School Council.
 - ii. The School Council will decide whether to ratify the amendment by consensus of the School Council or to call for a vote of the Bonillas Site Council, with a two-thirds vote of the ballots cast needed to ratify an amendment.